

LITHOPOLIS HONEYFEST ARTISAN APPLICATION/ CONTRACT

1. APPLICATION

Deadline – June 1.

If you are a returning vendor to reserve your same space – deadline April 1.

All applicants are subject to approval process.

Space reservation fee – one 10 X 10 ft. booth space \$95.00 for both days.

Payment must accompany application.

Photos of items for sale must also be included. They will not be returned. Returning vendors need not send photos unless you are adding different items for sale.

Mail completed application, photos and signed contract to Lithopolis Honeyfest, Box 313, Lithopolis, Ohio, 43136 and mark envelope Artists.

An email or letter of acceptance and instructions will be sent to you at a later date after approval and a receipt will be included (signed contract).

Committee reserves the right to extend deadline dates.

2. GENERAL RULES

Contract may not be assigned.

Vendors are responsible to secure valuables, cash, credit/debit transaction records and equipment.

Merchandise must be artists original work, made by their own hand, of their own design or their own significant embellishment or modification.

Mass produced or buy and sell/resale merchandise is not permitted.

Vendors are requested to keep booth areas tidy, with empty boxes and wrappings kept under the table and out of sight.

No open alcoholic beverages permitted outside designated areas.

Roaming festival grounds with goods or merchandise for sale is not permitted.

Vendors are required to follow all state and local health and fire regulations.

Vendors are responsible for all required state and local taxes in connection with sales made.

The directors of the Honeyfest reserve the right to remove exhibitor and exhibit in whole or part if this agreement or rules of the festival are in noncompliance or whose conduct or merchandise is not acceptable. Misrepresentation of merchandise described may result in cancelation of space and total loss of fees.

No show – if circumstance arises that precludes your participation please notify Anne Blackwell (614-837-5920) as soon as possible. A no show (non -notification) may jeopardize future participation.

3. SPACE AND REQUIRMENTS

10 X 10 ft. space size.

Sides on the tent are encouraged.

Fire and flame resistant tents or canopies required.

Weights or stabilizers are recommended.

Security will be provided Fri night.

4. VENDOR CHECK IN

Vendors will be sent booth number and arrival time with instructions.

5. BOOTH SET UP AND DISMANTLING

As soon as you arrive at your booth space, unload all of your merchandise. Before starting to set up your booth, you are required to move your vehicle and not block the street. You will move your vehicle off festival grounds to the designated artists parking area and you will be brought back to your booth by the shuttle.

Do not go directly to the festival grounds, instructions will follow – staging will be at Roller Field and you will leave according to your booth number.

Vendors must be ready to sell at start time each day.

Sales cannot end or dismantling begun earlier than the end time each day.

Violations will result in not being invited back next year.

6. VENDOR SHUTTLE SERVICE

The vendor shuttle will be available throughout the festival to take you to the parking area.

7. REFUNDS

Full refunds will be given to applicants if not accepted.

Fees are non-refundable after deadlines, or to no shows.

Event is held rain or shine.

8. RELEASE AND SIGNATURE

Vendor/exhibitor agrees to indemnify and hold harmless the members, representatives, heirs or assigns of the Honeyfest Committee and the Village of Lithopolis from any and all responsibility, personal liability (injury), loss or damage, theft or fire that may arise or occur to the vendor, his or her employees, goods or property, or to the public from any condition whatsoever that may arise while the vendor is occupying the premises.

Entry constitutes an agreement that the vendor and /or his/her representatives will take no legal action against the members, representatives, heirs or assigns of the Honeyfest Committee or the Village of Lithopolis.

Vendor agrees to abide to all rules as detailed.

All entries are subject to approval as set out above.

This agreement is entered into accordance with the laws of the State of Ohio.

As the vendor, I am the responsible party under this agreement.

Vendor has read, understands and accepts the terms of this agreement.

Vendor signature _____ Date _____

Printed _____

FEE SCHEDULE FOR ARTISANS

Booth space reservation for both days 10 X 10 ft \$95.00 _____

Additional space \$95.00 _____

Total _____

Promotional postcards requested _____

Amount inclosed _____ Check # _____

Please mail this document that includes signed contract and fee payable to Lithopolis Honeyfest. And mail to Box 313, Lithopolis, Ohio 43136 . Please include photos if new vendor and mark envelope ARTIST.

Your name _____

Business name _____

Address _____

Home phone _____ cell _____

E-mail _____ website _____

Describe your art or craft (for program) _____
